

Burgh After School Club



Child Protection Policy

The aim at the Burgh After School Club is to ensure that all children in our care have fun in a safe and caring environment. It is the responsibility of the manager and the play workers to protect the children from all forms of abuse and discrimination as far as it is possible.

This policy aims to ensure that all staff is informed about child abuse, the forms it can take, recognition, steps to take in recognition and prevention.

All members of staff will be required to undertake Child Protection Training which will be updated on a two yearly basis.

U.N. Convention on the Rights of the Child

Article 19: Protection from Abuse and Neglect

1. Article 19 states parties should take all appropriate legislative, administrative, social and educational measures to protect the child from all forms of physical or mental violence, injury or abuse, neglect to negligent treatment, maltreatment or exploitation, including sexual abuse while in the care of parents/carers, legal guardian or any other person who has the care for the child.
2. Such protective measures should, as appropriate, include effective procedures for the establishment of social programme to provide the necessary support for the child and those who have the care of the child, as well as other forms of the prevention and for the follow up of incidences of child maltreatment described heretofore, and as appropriate for judicial judgement.

As a first step towards this, Burgh After School Club staff and premises are vetted through the relevant local authorities, personal references are taken up for all staff and a PVG check is carried out.

The Main Forms of Abuse

- Physical

Burgh After School Club

- Sexual
- Neglect
- Emotional

Disclosure

When a child discloses information, which suggests abuse, the following action will be taken.

1. As soon as a play worker becomes concerned about what a child is telling them, they will explain to the child, that the manager has to be involved by telling her/him what has happened. The play worker will report to the manager all information gained so far.
2. The manager will sit in with the play worker and the child and allow the child to recount the story freely without any undue interruptions or questioning, but a clear understanding of the account will be ensured.
3. The manager will immediately speak to the relevant local authority. Immediately afterwards a written report will be compiled by the manager and the play worker. It will include:
 - The nature of the allegation.
 - Details of any bruising or other injury.
 - Times, dates and any other relevant information.
 - Dates, times and names of those adults involved in the conversation with the child.
4. In circumstances where the manager is the person named as the abuser, the play worker will contact the management committee.
5. In circumstances where another play worker is named, the manager will be as discreet as possible and contact the management committee.
6. Above all, the respect of the child's privacy must be paramount and the staff involved must not discuss the details with anyone other than those necessary to carry out the procedures outlined above.
7. The staff will not discuss the disclosure with anyone else outside the club. Protection of the child's identity and privacy is vital. All records and information regarding suspected abuse will be filed in a locked cabinet that only the manager can access.
8. Burgh After School Club also recognises that a disclosure can be a distressing issue for staff to deal with and can have a lasting effect for them also, therefore anyone who is involved in such an incident and is finding it difficult to deal with, should contact the management committee and counselling will be arranged.
9. Staff at Burgh After School Club will not carry personal mobile phones during working hours. The Club mobile will be used for contact when we are out at the park/on trips etc.

Burgh After School Club

Social Work Department: Macmerry 01875 824 090

Senior Police Officer (Duty Inspector): 0131 311 3131

Emergency Social Work Services: 0800 731 6969

May 2017